

DIY PARTIES

Silent Disco Headphones

Your complete info, setup and user guide
to help you have the perfect party!



DIY Parties

www.diy-parties.co.uk/silentdiscos



@diy.parties

Setup Guide

We've also created a video to show you how to set everything up, which you may wish to watch as well as or instead of reading this guide (but the setup is incredibly simple)!

You can watch the video on our website, or by scanning the QR code here.



The first thing to set up is your transmitter(s). We have 2 different types of transmitter, but the setup steps are the same for both!



Start by connecting power (you can use the internal battery instead on the professional transmitter). Simply plug in the provided cable to the power port on the transmitter, with the other end plugging in to the venue's power supply.



Connect the supplied 3.5mm (minijack) audio cable to your device, and to the audio input on the transmitter. For the pro one, you'll need to use the RCA adapter too as pictured.



You can also use our USB-C or Lightning adapters if required!

The basic transmitter doesn't have an on/off switch, but you'll need to switch the pro transmitter on, by moving the switch to 'HI'.



The last step is to select a channel using either the sliding switch on the basic, or button & screen on the pro transmitter.

Repeat this for as many transmitters as you are using (just make sure that the channel selected is different on each one!)



You can now play some music on your device and start connecting headphones!

Setup Guide

For headphones, they are supplied with batteries already charged and inserted, so it should be as simple as turning them on and setting a volume!



The headphones are usually supplied folded up for transport, so start off by unfolding them so they look more like headphones!

To switch them on, press and hold the power button until the LED light shows up.

If you're using multiple transmitters, you can change channel by tapping this same button, and the light will change colour, but the headphones will default to whichever channel they can detect music on to start with!

To adjust volume, simply spin the marked volume dial on the headphones. It's best to let your guests set a comfortable volume for themselves, but always worth a quick listen first to make sure they're working!

Simply repeat this for as many headphones as you require, but remember to keep a couple back as spares (we'll always supply more than you need!).



We supply all headphones with charged AAA batteries in, so they should be right ready to go - but if you find that a particular set of headphones won't turn on, or runs out of battery during your event, simply pop off the opposite ear cover to where the controls are, and you can swap out the batteries. We provide



spares, fully charged ready to go! Just make sure to hang on to any used batteries, as we'll need them back for charging again!

The picture on the right shows how to fold/unfold your headphones for unpacking & packing away!



Top Tips

Make sure you come up with a system for getting all of the headphones back at the end of your event. Any that don't get returned will be chargeable, so it's worth making sure no-one runs away with headphones at the end!

Nominate someone at your event to give out headphones, and briefly explain how to use them! They've got up to 20 hours of battery life, so you should be fine to turn them all on before (including the spares!), so people can just grab them and set a volume!

Turn your volume all the way up on your device, then guests can set a comfortable setting individually on their headphones. If you're finding music is a bit distorted, or coming through too loud on the transmitter, simply turn it down slightly on your device!

Choose your device for music carefully - you'll probably want to be able to take pictures and/or answer calls/texts etc during your event, so a phone isn't always the best option - but also if you need to use data etc sometimes it is the best option! Have a think about this ahead of time so you're fully prepared!

Make sure your device is fully charged (and connected to power if possible) so it doesn't run out of battery half way through the event! You don't want the music to suddenly stop!

Turn off notifications on the device you're using, so you don't get random noises coming through the sound system! If using a laptop or similar, make sure any updates are done ahead of time too - these things have a wonderful ability to need to update at the worst possible time!

Consider if you need Wi-Fi / Data to be able to play your music. Not every venue will have Wi-Fi, so it can be a good plan to download some songs if you can, even if just as a safety net!

For parties, consider the music taste of everyone invited, and make sure to include songs that everyone will like! You can also use a system like Festify (google it!) to allow them to add their own favourites to the playlist!



If you have young people at your event, it's usually a good idea to only play clean / radio edits of songs, so there's no language or themes which wouldn't be suitable. Most music players (e.g. Spotify) have options in settings to not allow explicit content to be played.

You can have a look at our example playlists by scanning the QR code here, or search Spotify for "DIY Parties" and look for our logo! We have a range of playlists including background music, classic floor fillers, party dances and newer party hits!

Troubleshooting

Headphones turned off / stopped working?

Check that the volume is up on the headphones. If volume is up, it's possible that the batteries could run out in the headphones (though they should be good for up to 20 hours!), so simply swap to one of the spare sets of headphones, or swap out the batteries from our spare charged ones. Keep track of which batteries are dead though, so you don't put them back in another set of headphones, and remember that all batteries must be returned to us for recharging, so don't throw any away!

No Power?

Check the venue's power supply - try plugging something else into the socket to check if it's working. Check the transmitter is plugged in correctly (or fully charged if applicable) and switched on.

No Audio?

Check your music playing device is working, connected correctly, and playing music with the volume turned up to full. Ensure headphones are switched on, connected to the correct channel and have volume turned up. Try a different audio device and/or cable.

Signal cuts out, interference or reduced range?

Ensure there is no interference caused by other wireless equipment in the vicinity. Our equipment operates on the license free 863-865MHz band, so check with the venue incase they have microphones or similar equipment on the same frequencies that they may need to turn off. Alternatively, try a different channel/frequency on your transmitter. If using 2 or more transmitters simultaneously, make sure each is on different channels / frequencies. You cannot use 2 on the same channel in the same place, as they'll cancel each other out. Also, make sure the transmitter is in range.

Another problem?

We provide links to the manufacturer's manuals for individual pieces of equipment at the QR code below, which have detailed troubleshooting for each specific item. If you still can't solve your issue with those, send us a message to 07936153214 and we'll get back as soon as we can. WhatsApp tends to be best, as we can't always get phone signal in lots of the venue we work in, but WiFi tends to be okay. Because of the nature of the times of events, we can't always guarantee that we'll be able to help immediately as we're often working on other events - but will always get back to you as soon as possible and help out wherever we can.



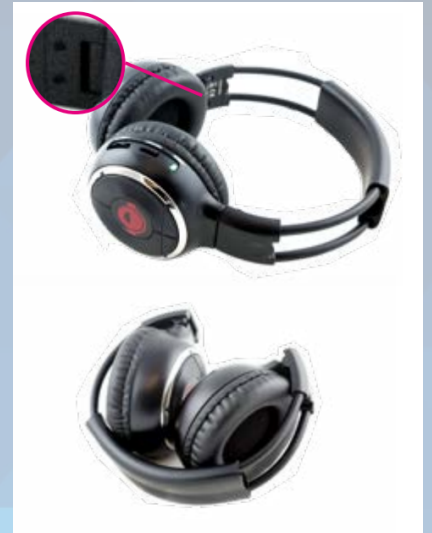
After The Event

To pack away, you essentially just have to undo all the steps you did to set it up!

Unplug all of the cables, and coil them nicely using the velcro cable ties supplied.

Turn off the headphones, and fold them back up as you put them away. It's not the end of the world if you can't turn them all off, as they'll time out after a little while of not being connected to a transmitter anyway!

Make sure you count everything back in as per the list at the end of this printout, to be confident you're returning everything to us! Remember that we'll charge for any headphones (or anything else!) that's missing on return, so you'll want to be sure that guests don't run away with headphones at the end!



Tag us in your pictures on social media and we'd love to share! Our social links are all on our website at the QR code below - or just search for DIY Parties and look for our logo! You'll probably also get an email from Trustpilot asking you to leave a review for us, to help other people make their decisions in the future!



Terms & Conditions

The following terms and conditions apply to all DIY Parties bookings - please read thoroughly before your event.

BOOKINGS - All bookings will be confirmed in writing (typically via email or social media messages). These emails form the contract between us, and all bookings are subject to the terms and conditions listed here. We guarantee to provide the services as confirmed in writing, to the best of our abilities and subject to any matters beyond our control preventing this.

HIRED ITEMS - We will ensure that all products are clean and in a good working condition, ready to use, when they leave us. All electrical items will be regularly PAT Tested. On delivery / collection / first use, you are responsible for making sure that everything looks as you'd expect - and must let us know at your earliest convenience if anything appears broken or missing, so that we can do our best to get replacement items to you quickly if possible (depending on the items hired & location of the event, we cannot guarantee this will be possible). If you do not notify us of items being damaged or missing on arrival, we'll assume that everything has arrived in a good condition. With the exception of consumables such as prizes & certificates in our Children's Party box, or items which have been bought from our store, all items are on hire from us, and remain our property at all times. Any insurance policies relating to the event and/or equipment hire must name DIY Parties as the owners. We'll always provide thorough user guides, but cannot accept responsibility for misuse or the lack of ability to use any equipment once in your care. We will attempt to answer any technical questions while you are setting up / using the equipment, but cannot guarantee an instant reply at all times. Any injuries / accidents caused while the equipment is in your care remain your responsibility, unless it is solely due to the mechanical failure of equipment supplied.

PURCHASED ITEMS - Where items are supplied as consumables / single use, or bought from our store - they are yours to keep. At the moment that they are collected from us or delivered to you, ownership transfers to you. All items will be supplied as described, in a completely new condition. Unused items can be returned in an unopened condition for a full refund, we cannot offer additional warranties or return periods for opened items as they are typically disposable and only suitable for one use.

LIABILITY - You are fully responsible for every item, including packing materials, while it is in your care. You must ensure that all items are used responsibly by guests at your party. You are liable for 100% of the repair/replacement costs if anything is damaged (beyond reasonable wear and tear) or goes missing while in your care. We can provide an estimate of the total value of your package on request, so you can decide if you wish to take out temporary insurance, or personally guarantee to cover these costs in the unlikely event that they should arise. In the event that items become damaged or missing during your care, you must inform us as soon as possible so we can work with you to discuss a solution. On return to us, if we find any items to be missing or damaged, you are liable to pay 100% of the repair/replacement costs. We are not liable for any costs or loss that you may incur as a result of using the equipment, or running the event.

PAYMENT - Payment in full is required within 7 days of an invoice being supplied. We don't typically ask for a deposit, so no payment in advance is needed. The invoice for the total amount will typically be sent on the day of your collection / delivery via email, but may be sent later (it will never be earlier). Any discounts offered will be removed if payment isn't made within 7 days, and we also reserve the right to add on interest daily at the standard rate for the time.

CANCELLATION - If you choose to cancel your booking more than 14 days ahead of time, no cancellation fee is payable. If you choose to cancel within 14 days, a cancellation fee of 50% will be payable, except in exceptional circumstances at our discretion.

DELIVERY / COLLECTION - Collection/return is from our premises at IP1 5EQ at a mutually agreed date/time. We will always have someone available at the time that has been agreed, but cannot guarantee to be able to arrange collection/return outside of this time. Where we are delivering the items to you (and/or setting up for you), we will arrive at the agreed location. date & time, but cannot be held liable for any delays caused by powers beyond our control.

PERSONAL DATA - We will keep all personal information confidential at all times, and not allow it to be disclosed in any part to any third party. We will take proper and all reasonable measures to ensure the confidentiality of all information, and not use the data for any purpose except for what is required to provide the service to you. We agree to respect your privacy and comply with the General Data Protection Regulations with regards to Personal Information.

Package Contents

All items are counted out when we supply the package, please make sure that everything is returned exactly as per the quantities below, and advise us of any breakages or losses immediately.

Please refer to the printout of this page supplied with your hire for exact quantities supplied.

Item(s)	Quantity Supplied (& to be returned)
Standard Silent Disco Transmitter + Power Cable	
Professional Silent Disco Transmitter + Power Cable	
3.5mm (Minijack) Audio Cable	
3.5mm / RCA Adapter Cable	
Lightning or USB-C Adapter Cable	
Silent Disco Headphones (with 2 AAA batteries inserted)	
Spare AAA batteries	